

REGISTRATIONS SCOPE

OPORTO BIOMEDICAL SUMMIT

April 9th - 11th

**20
21**





REGISTRATIONS SCOPE

- **Article 1 - Aim**

1. The I Oporto Biomedical Summit (OBS) registrations aim to be as equitable as possible, giving each future participant an equal opportunity to enroll in the congress.
2. The registrations will occur online by means of the *Google Forms* platform.
3. The target public are: medical students and medical doctors.

- **Article 2 - Dates, prices and local**

1. The Oporto Biomedical Summit will take place between the 9th to 11th of April 2021.
2. The I OBS will be online.
3. The registration prices will vary according to the *modality of the ticket* (Full Ticket or Partial Ticket) and the *type of participant* (University Students and Non-University Students):
 - a. **Full Ticket** allows you to participate in all lectures, 4 workshops, 2 roundtables and social programme:
 - i. The price for a University Student Full Ticket is 7€;
 - ii. The price for a Non-University student Full Ticket is 10€.
 - b. **Partial Ticket** allows you to participate in all lectures and social programme:
 - i. The price for a University Student Partial Ticket is 5€;
 - ii. The price for a Non-University student Partial Ticket is 7€.



• Article 3 - *Registration Method*

1. The I Oporto Biomedical Summit will count with 500 participants (300 Partial Tickets and 200 Full Tickets). The filling of the vacancies will be ordered by the forms submission time, with no preferences.
 - a. The number of participants may suffer changes, particularly in the partial tickets, according to the number of registrations and the platform's capacity.
2. The registration for **Partial Tickets** will happen in 2 *phases*.
 - a. *The 1st phase:*
 - i. Will open on the 18th of March 2021 at 21:00 GMT, for University Students and Non-University Students;
 - ii. Will close on the 21th of March 2021 at 21:00 GMT, for University Students and Non-University Students;
 - iii. The forms will ask for:
 1. Data Protection Policy;
 2. Full name;
 3. E-mail;
 4. University Student or Non-University student;
 5. Full ticket or partial ticket.
 - b. After the submission of the 1st phase form, the selected participants will receive in their email account the 2nd phase forms, which they might submit until 26th of March 2021 at 23:59 GMT;
 - c. *The 2nd phase:*
 - i. The forms for submission of payment receipt and Certificate of enrollment, will ask for:
 1. Data Protection Policy;
 2. Full name;
 3. E-mail;
 4. University Student or Non-university student;



5. Submission of Multipurpose Declaration (if ICBAS student);
 6. Submission of Certificate of enrollment (if non-ICBAS student);
 7. Ambassador Code;
 8. Submission of payment receipt;
 9. Owner of the account.
3. The registration for **Full Tickets** will happen in 3 *phases*. At the 1st phase the time of submission of forms **will determine** the Workshop and Roundtables selection. At the 2nd phase the participants will be able to choose the preference order to the Workshop and Roundtables and the 3th phase will be for the Submission of payment receipt and Certificate of enrollment.
- a. *The 1st phase:*
- i. Will open on the 18th of March 2021 at 21:00 GMT, for University Students and Non-University Students;
 - ii. Will close on the 21th of March 2021 at 21:00 GMT, for University Students and Non-University Students;
 - iii. The forms will ask for:
 1. Data Protection Policy;
 2. Full name;
 3. E-mail;
 4. University Student or Non-University student;
 5. Full ticket or partial ticket.
- b. After the submission of the 1st phase form, the selected participants will receive in their email account the 2nd phase forms, which they might submit in the **next 72 hours**;
- c. *The 2nd phase:*
- i. The forms for Full tickets will ask for:
 1. Data Protection Policy;
 2. Full name;



3. E-mail;
 4. University Student or Non-university student;
 5. College (if student);
 6. Year (If student);
 7. Roundtables preference;
 8. Workshops preference.
- d. Until 24th of March 2021 at 23:59 GMT, the **Full ticket** participants will receive a confirmation email, with the workshops, roundtables and the necessary information in order to pay the congress fee, which they must submit at 3rd phase form. The payment must be until 26th of March 2021 at 23:59 GMT;
- i. The periods of the 2nd phase may be shortened, in case the congress sold out before the last day of registrations.
- e. *The 3rd phase:*
- i. The forms for Submission of payment receipt and Certificate of enrollment, will ask for:
 1. Data Protection Policy;
 2. Full name;
 3. E-mail;
 4. University Student or Non-university student;
 5. Submission of Multipurpose Declaration (if ICBAS student);
 6. Submission of Certificate of enrollment (if non-ICBAS student);
 7. Ambassador Code;
 8. Submission of payment receipt;
 9. Owner of the account.
4. There will be a Waiting List to fill the remaining vacancies, with the participants who submitted the 1st form and did not get selected;
5. If a selected participant does not pay the congress fee in the indicated time period, they will **lose their vacancy** and the next student in the Waiting List will be called to occupy their place;



6. Participants will be selected from the **Waiting List** to fill the remaining vacancies until 28th of March 2021 and will receive the instructions for the next phase, which will be similar to the ones stated above.

• Article 4 – *Payment*

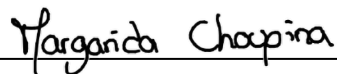
1. The payment process will occur through *online* Bank Transfer to the IBAN provided by email.
2. A proof of the payment must be submitted at 2nd phase, for **partial tickets** and 3rd phase, for **full tickets**.

• Article 5 - *Dropouts*

1. Anyone who drops out once the registration period has officially closed will lose their vacancy as a partaker of the I Oporto Biomedical Summit.
2. The tickets (Full and Partial) are non-refundable.
 - a. Exceptions to this rule include:
 - i. Ambassadors that fill the required criteria of confirmed students.

• Article 6 - *Omissions*

1. All the omissive situations in the present regulation shall be deliberated by the present OBS Organising Committee, whose decision will be final.



Margarida Choupina

President of I OBS Organizing Committee